

Community Name: Oakwood Village Condominium Association

The Board has established by regulation reasonable procedures for the resolution of written complaints from the members of the association and other citizens. The procedures shall include but not be limited to the following:

All complaint shall be maintained for no less than one year after the association acts upon the complaint. The written procedures shall include a clear and understandable description of the complainant.

Members wishing to file a complaint shall produce in writing a statement of complaint ~~to the~~. The written complaint shall be clear and understandable description of the complainant. The complaint shall be filed and tracked with management and provided to the BOD.

Annandale Management  
7825-A Patriot Drive  
Annandale, VA. 22003  
703.328.5760  
[amc@annandalemanagement.com](mailto:amc@annandalemanagement.com)

The property manager shall advise the board if necessary and the resident will be allowed to communicate electronically and or in person with the board and management to resolve the issue with in 30 days and the board will reply within 30 days in writing.

Should the complainant not be satisfied with the decision of the board or management the complainant may also file a complaint with the following.

Department of professional and occupational regulation  
9960 Mayland Drive, Suite 400  
Richmond, Virginia 23233  
(804) 367-8500  
[www.dpor.virginia.gov](http://www.dpor.virginia.gov)

In accordance with § 55-530 E of the Code of Virginia, each association shall have a written process for resolving association complaints from members and citizens. The association complaint procedure or form shall conform with the requirements set forth in § 55-530 of the Code of Virginia and this chapter, as well as the association governing documents, which shall not be in conflict with § 55-530 of the Code of Virginia or this chapter.